HARTFORD CONSERVATION GROUP

**MINUTES OF THE COMMITTEE MEETING**

**OF**

**Monday, 7th March 2016 held at 1430 at 5 Old Houghton Road**

|  |  | Action |
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| 1. | Present: Mike Humphrey MH; Bernie Froggatt BAF; James Fell JF; Mary CLubb MC; Betty Trevett BT; Angela Owen-Smith AO-S; |  |
| 2. | Apologies: Gilly Perry GP |  |
| 3. | Matters arising from Meeting of 11 January   * The agenda will be circulated at least 7 days before the meeting * Fund raising bags – no progress. MH will follow up * Audio equipment for meetings discussed. MH will arrange purchase of Megamouth Amplifier MP3 * Parish Orchard – MH will speak to District Council Tree Officer about state of trees * Litter Pick – this was successful with 15 participants * Invitation letter for membership was distributed together with newsletter. 5 new members have joined | MH  MH  MH  MH |
| 4. | Action since Meeting of 11 January  Circulation of minutes – draft minutes will be agreed by Chairman and Vice-Chairman  Draft minutes will then be sent to all members  Final Approval will be sought at the following full committee meeting | MH, BF  AO-S |
| 5. | Items for AOB none recorded |  |
| 6. | Correspondence:  Copies of Civic Voice noted  Information from Charity Commission noted |  |
| 7. | Treasurers Report: £882.98 current account  Risk policy: a draft policy was discussed. It was noted that  the current insurance policy does not cover members over the age  of 85 years. JF will obtain copies of the risk policy from another  organisation for information | JF |
| 8. | Planning Applications – the following were noted  **APPLICATIONS**  10 Lark Crescent – CLPD –extension utility/kitchen  1 Lark Crescent – replace 3 bed bungalow with 2X2 bed bed  linked bungalow  99 Owl Way – tree work  9 The Hollow – tree work  **APPROVALS**  5 Longstaff – tree work  Hartford cottage – tree work  2 Longstaff –tree work  WATA - road training facility  Mulberry Cottage – tree work  1 Riverside Church Lane raised paved area  135 Sparrowhawk – tree work  93 Sapley – erection detached chalet bungalow & garage  10 Lark – extension utility/kitchen  **WITHDRAWN**  15 Mill Road proposed dwelling  No action required on any of the above |  |
| 9. | Newsletter: circulation will be to all members, the local MP, the Town Clerk, the King of the Belgians, the Barley Mow, the village shop, WATA, HGCS, St Ives Civic Society | AO-S |
| 10. | Town Council Matters : It was noted that Alan Mackender Lawrence will replace Jeremy Jacobs as the Town Council representative on the HCG |  |
| 11. | Neighbourhood Plan - AOS reported that the questionnaire is complete and is being circulated in the March edition of HUNTINGDON. Copies will be available at the public meeting on March 15th | AO-S |
| 12. | March 15th meeting arrangements were discussed |  |
| 13. | Summer meeting MH will follow up The date was arranged for 17 May | MH |
| 14. | Anglia in Bloom Seminar will take place at Bressingham Garden Centre Norfolk from 1000-1500. The cost is £25 to include lunch and 4 seminar sessions. To book a place contact Jill Watkin-Tavener:ocag.now@gmail.com  Frog life – wildlife in your garden an interactive workshop 23 March 1400-1600 at the MS Centre Mayfield Road To book a place contact Jill Watkin-Tavener as above |  |
| 15, | Christmas Lights switch on – agreed to support in principle.AO-S to let Juliet know  MH to be HCG representative on Village Hall Committee | AO-S  MH |
| 16. | AOB  MC no longer wishes to represent HCG on the Village Hall committee. MH has agreed to be the representative for the coming year  It was proposed to try to arrange a meeting between officers of the three Huntingdonshire Civic Societies - HGCS; St Ives and HCG - to discuss the way forward and working with the Conservation Team at HDC | MH |
| 17. | Date and time of next meeting: The venue will be 14 Main Street at 14.30 on Monday May 9th |  |
| 18. | The meeting closed at 1600 |  |